

# CSP Registration Guide

## Step 1: Create CSP Account

**Time Required: A few minutes to complete**

- Visit [csp.campaignregistry.com/login](https://csp.campaignregistry.com/login)
- Click **'Register Now'** below login
- Insert your details (below) and click **'Submit'**.
  - First Name
  - Last Name
  - Work Email Address
- An image will notify you that a confirmation email has been sent to your inbox. The email will provide you with instructions for setting a TCR account password.



- If you don't receive an email, [contact our team](#) and we can inquire with TCR for you. If you do receive the email, [please forward to us](#) so we can help track on our end and push for an expedited review if possible.

## Step 2: Activate CSP Account

**Time Required: A few minutes to complete, 3-5 weeks to be processed**

- Click **'Activate CSP Account'** at the bottom of the Welcome Page.
- On the CSP Details page, fill in your company information. Complete this accurately and carefully to ensure a swift registration process.
- Fill in your **Contact Details**.
- Read and accept TCR's Terms & Conditions.
- Once your CSP application has been fully submitted, the processing time will be roughly 3-5 weeks. In special cases, [we can help expedite this process](#).
- TCR will bill you a **one-time \$200 setup fee**.

## Step 3: Answer Follow Up Questions

**Time Required: A few minutes to complete (we can help!)**

- In approximately 1-2 weeks from activating your account in Step 2, you will receive an email from TCR with a short list of questions. Please [feel free to forward this to us](#) as well so we can support with fast responses!

## Step 4: Attend CSP Webinar with TCR

**Time Required: 30 minute webinar, CSP account approval in ~24 hours**

- Lastly, you will be invited to join a CSP webinar session with TCR for further instructions on how to navigate through and use your new CSP portal. After attending the webinar, your CSP account will be approved within 24 hours on average.